

SAMPLE TRANSITION PLAN

Improving state standards and assessments are essential steps toward transforming schools and classrooms. Developing the new K-12 *North Carolina Essential Standards* and adopting the *Common Core State Standards* in English Language Arts and Mathematics positions North Carolina to continue to be a leader in education with the outcome of improving student achievement. The impact of such sweeping improvements will depend primarily upon the beliefs, knowledge, and skills of educators who will use the standards and assessments to improve instruction.

This **sample** Transition Plan is structured to illustrate state implementation and transition processes aligned with recommended district-level actions, evidences of those actions, and potential timeframes that will be necessary to ensure an effective implementation. A clear district-level Transition Plan will ensure sustainability in programs, policies, and practices beyond 2014, when Race to the Top funds are to conclude.

State Implementation and Transition Process:

Build educator and stakeholder knowledge of the new *Common Core State Standards* and the *North Carolina Essential Standards*.

Sample District Implementation and Transition Process	Evidences/Comments	Timeline
Determine who is providing the overall leadership within the organization and who makes up the implementation	Organizational Chart	Spring 2011
Determine specific job responsibilities for the administrative implementation team and how their work will be evaluated (such as the Central Office Evaluation Tool)	Written job responsibilities with corresponding employee evaluation document and improvement plan template (Human Resources)	Summer 2011
Determine what on-going support is needed for the administrative implementation team	Employee Improvement Plan submitted and monitored	Summer 2011
Determine the time line for support of the administrative team	Development and review of timeline	Summer 2011
Determine the philosophy and values that stakeholders must have in order to embrace the change	School Board driven discussion of the district's mission, vision, goals, and values	Summer 2011- Summer 2014