

Key Responsibilities of an Academy of the Pacific Rim Trustee

Each trustee of the Academy of the Pacific Rim Charter School affirms the performance expectations outlined below and strives to perform against these expectations in the same manner. These expectations are clearly articulated prior to nominating any candidate as Board member. The APR Board nominates the candidate only after s/he has agreed to fulfill these expectations.

In addition to these “key responsibilities,” individual trustees are expected to help each other fulfill the tasks outlined in the collective Job Description of the Board of Trustees.

1. Believe in and be an ambassador for the values, mission, and vision of the Academy of the Pacific Rim Charter School.
2. Work with fellow board members to fulfill the obligations of Board membership.
3. Behave in ways that clearly contribute to the effective operation of the Board of Trustees:
 - Focus on the good of the organization and group, not on personal agenda
 - Support Board decisions once they are made
 - Participate in appraisal of own performance and that of the Board
4. Regularly attend and participate in Board and committee meetings of the organization. Prepare for these meetings by reviewing materials and bringing the materials to meetings. If unable to attend, notify the Board Chair.
5. Keep informed about the organization and its issues by reviewing materials, participating in discussions, and asking strategic questions.
6. Participate in the activities of the organization by attending programs and facilitating fund-raising events.
7. Reach into diverse communities and help identify and cultivate individuals and organizations to support the Academy as donors, volunteers, and advocates.
8. Use personal and professional contacts and expertise* for the benefit of the Academy.
9. Be able to serve as a committee or task force chair or member.
10. Give an annual financial contribution to the best of personal ability.
11. Inform the Board of Trustees of the Academy of any potential conflicts of interest, whether real or perceived, and abide by the decision of the Board related to the situation.

*In addition to fulfilling these expectations, each candidate for Board membership is invited to join the Board in order to use a specific expertise on behalf of the organization.